



115 Locust Street, P.O. Box 127
Hickman, NE 68372-0127
Phone 402.792.2212 - Fax 402.792.2210
www.hickman.ne.gov

RESIDENTIAL APPLICATION REQUEST FOR UTILITIES WATER & SEWER

Name: _____ SSN: _____

Spouse/Other Applicant: _____ SSN: _____

E-mail Address(s): _____

Service Address: _____ Mailing Address: _____

Phone Number(s) Home: (____) _____ Work: (____) _____

Cell: (____) _____ / (____) _____

ACH Payment: Yes / No (If yes, please complete attached form)

Paperless Billing: Sign up at <https://www.xpressbillpay.com/>

Date Request for Change of Service: _____ Own Rent

Name of Property Owner (s): _____ Address: _____

Emergency Contact Name: _____ Phone: (____) _____

Previous Address: _____
Street Address City State Zip

Date lived there from _____ to _____

Name of Last City Utility Provider _____

Employer Name: _____ Address: _____

Employer Name: _____ Address: _____

I authorize the City of Hickman to conduct/obtain any additional background/credit history reports deemed necessary. I also authorize the release of utility account information to the property owner (if other than myself). I also understand that a utility lien may be placed on the property for water and sewer amounts if the account becomes delinquent.

Applicant Signature Print Name Date

Applicant Signature Print Name Date

Office Use Only

Signature of City Staff Print Name Date

Copy of Photo Identification Background/Credit Check



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AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)
Utility Billing of Water & Sewer

I / we hereby authorize the City of Hickman to initiate debit entries to my account as indicated below. The purpose of this debit to my account is to satisfy the entire outstanding balance for utility service and any related fees, each month for the address indicated below. This authority begins with the next utility bill and is to remain in effect until revoked in writing.

Name: _____

Name (as it appears on Bank account): _____

Bank Name: _____

Account Number: _____

Routing Number: _____

Signature of Applicant Printed Name Date

Signature of Applicant Printed Name Date

Terms of Agreement

Payment Notice, Payment Date and Billing Questions

You will continue to receive a monthly statement which is sent out on the last working day of the month. You will have until the 15th of the month to contact us if there is a dispute or question regarding the bill. On the 20th of each month the payment will be deducted from your account. If the 20th falls on a weekend or holiday, your account will be charged on the next business day.

Availability of Funds

You are responsible for having enough money in the indicated account on the payment date. If the transaction cannot be processed for any reason, a notice will then be mailed to you and the payment must be made at our office by cash or check. You will be responsible for all fees charged should your payment be returned for any non-payment reason, this will include a \$ 45.00 Non Sufficient Funds (NSF) fee and late charges. Also, your automatic bank payment service may be cancelled if two payments are returned in a 12 month period for non-payment.

Record of Payment

The amount and date of your automatic payment will be shown on your regular bank statement. This is your proof of payment. If there is a question about a payment or if the amount differs from your bill for any reason, you must notify us and your bank within 60 days of the date on which the error is first reflected.

Account / Address Change

Please notify us of any account or address changes to ensure timely payments. You are responsible for submitting a new authorization agreement for direct payment form when an account or address change occurs.

Termination

This authorization will remain in effect until we receive a written notice from you 5 days prior to cancellation date or until your service has been terminated and the final bill is paid in full. You may cancel automatic bank payment service (ACH) by written request or stop by our office and fill out a form.

Please attach a voided check to this form

Office Use Only

Signature of City Staff Start with Bill Due Date

WELCOME TO THE CITY OF HICKMAN

www.hickman.ne.gov



Utility Services

The Water and Sewer utilities are billed monthly and operated by the City of Hickman. Meters are read on or around the 18th of the month. Bills are calculated and mailed on the last business day of each month, and due in full by the 20th of the following month. Accounts are deemed delinquent and assessed a 10% penalty if payment is not received in the City Office by the 20th at 5:00 p.m. There is a Utility Service application process and a \$100.00 utility deposit on all utility accounts. The City accepts cash, checks/money orders, credit/debit cards and ACH Direct Payments (form available in City Office). A utility payment drop box is located by the front door of the City Office for making non-cash utility bill payments. You can also pay online: www.hickman.ne.gov, click on the City Utilities tab.

Electrical Services

Contact Norris Public Power District 1-800-858-4707. <https://norrisppd.com/>

Emergency Information

In a medical or fire emergency, dial 9-1-1. City law enforcement is provided by the Lancaster County Sheriff's Office and Deputies are assigned to the City of Hickman. If you have a non-emergency, you may call dispatch at 402.441.6000. If you have an electric, water or sewer issue, call the City Office at 402.792.2212. If there is a City Parks or Recreation activity issue, please call 402.580.3473.

Telephone Service

Windstream - 402.436.4500

High Speed Internet Service

Windstream - 1.877.807.9463
Zito Media - 1.800.365.6988
Future Technologies - 402.817.2682
Nextlink Broadband – 402-656-6669

Cable/Satellite Television Service

Zito Media - 1.800.365.6988
Direct TV - 1.800.203.1524
Dish Network - 1.888.825.2557

Natural Gas

Black Hills Energy - 1.888.890.5554

Trash Service

Capitol City Refuse - 402.730.3613

Recycling

Capitol City Refuse - 402.730.3613 (Paid Monthly Service)
Recycle Link - 402.464.0003 (Paid Monthly Service)
Urbe Refuse - 402.438.4777 (Paid Monthly Service)
Brush Pile keys are available for check-out from the City Office for organic yard waste for residents only within city limits.

Reading, Historical & Tech Centre

The Hickman Reading, Historical & Tech Centre is located at 115 Locust Street. Large selection of fiction and nonfiction for adults and children are available for check out. Internet access is available. The hours of the Reading Centre vary and are posted on the Centre's door or the City's website.

Bookmobile

The Lincoln Library Bookmobile comes to Hickman every other Tuesday afternoon. Check with Lincoln City Libraries, the City Office or the City's Website for location and schedule.

Recreation and Park Activities

Hickman has several parks located in the city.

Main Park is located on 2nd Street and offers playground equipment, tennis court, basketball court, sand volleyball pit, park shelters with grills, and baseball and softball fields.

Prairie View Park is located on Sunflower Drive and offers playground equipment, basketball court, and park shelter.

Prairie Park with playground equipment is located on East 4th Street Circle.

Craig Dodge Memorial Park is located on 4th and Main Street and offers park benches.

Hiking and biking trails are located throughout the City.

The City offers organized youth baseball, softball, and soccer programs throughout the year.

Please contact the City Office for registrations and schedules.

Building Permits

No person, firm or corporation shall erect, construct, enlarge, alter, repair, move, improve, remove, convert, or demolish any building, structure, swimming pool, or parking lot in the City or within one mile of the corporate limits of the City or cause the same to be done without first obtaining a building permit from the City Clerk (Section 9-201 Municipal Code). Contact the City Codes & Zoning Director at the City Office for further information & permit applications.

Digger's Hotline of Nebraska

Digger's Hotline - 1.800.331.5666. A 48-hour notice (not including weekends or holidays) is required before digging begins. All underground cable companies will be contacted, and the lines will be located and flagged to avoid cutting electric, gas, phone or cable TV lines.

Hickman Area Community Foundation & Other Civic Groups

The Hickman Area Community Foundation, Kiwanis Club, American Legion Post 105, and Hickman Rural Volunteer Fire Department and Hickman Chamber of Commerce helps plan many activities in Hickman. Please call the City Office if you are interested in volunteering for any of these groups.

Dogs

Any person who shall own, keep, or harbor a dog over the age of six months within the City, shall within 30 days after acquisition of the said dog, acquire a license for each such dog annually by or before March 31st of each year (Section 3-204 Hickman Municipal Code). Dog licenses are available at the City Office.

Sewer Back up Notice

The City of Hickman follows a regular sewer line maintenance program. Sewer back-ups can still occur. Please call the City Office 402.792.2212 if you suspect a sewer back-up in your home.

Inoperable/Unlicensed Vehicles and Trailer Parking

It shall be unlawful to park any trailer, self-propelled mobile home, bus, tractor-trailer, semi-trailer, or any vehicle which exceeds 20 feet in length or seven feet in width on any street in the City for over two hours (Section 4-211 Hickman Municipal Code).

Vehicles kept on any property, private or public, must be both licensed and operable. Vehicles that are partially dismantled, wrecked or junked are not allowed to remain on any property for any length of time. Trailers may not be parked on any street in the city for more than two hours. Please do not obstruct intersections or sidewalks.

Burn Permit Information

Burn permits are allowed outside of the city limits only (no burning allowed within city limits). Local, County, and State Government agencies will be governed by the windspeeds (must be less than 10 mph). There is no allowance for burning anything but 'natural state' materials. For example, no tires, sawn or finished lumber, shingles (asphalt, wood, or fiberglass), siding or building debris. If weather conditions are extremely dry, there may be a ban on all open burning. Burning without a proper permit may result in a Class IV misdemeanor charge according to Nebraska Statute 81-520.01, 81-520.2, 81-520.3 to 81.520.5.

For more information, or to obtain a burn permit, please see the Hickman Fire and Rescue website at <https://sites.google.com/view/hickmanfireandrescue/burn-permits> or call 402.540.9408.

City of Hickman Office Information

City of Hickman Office
Hours: 8:00 a.m. – 5:00 p.m.
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